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Rhowch wybod i ni os mai Cymraeg yw eich  
dewis iaith.*

*We welcome correspondence in Welsh. Please  
let us know if your language choice is Welsh.*



**Gwasanaethau Gweithredol a Phartneriaethol /  
Operational and Partnership Services**

Deialu uniongyrchol / Direct line /: 01656 643148  
Gofynnwch am / Ask for: Mr Mark Anthony Galvin

Ein cyf / Our ref:  
Eich cyf / Your ref:

**Dyddiad/Date:** Thursday, 7 September 2017

Dear Councillor,

**SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3**

A meeting of the Subject Overview and Scrutiny Committee 3 will be held in the Council Chamber, Civic Offices, Angel Street, Bridgend, CF31 4WB on **Wednesday, 13 September 2017 at 9.30 am.**

**AGENDA**

1. Apologies for Absence  
To receive apologies for absence from Members.
  2. Declarations of Interest  
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008 (including whipping declarations)
  3. Approval of Minutes 3 - 6  
To receive for approval the minutes of a meeting of the Subject Overview and Scrutiny Committee 3 dated 17 July 2017.
  4. Developing Bridgend as a Place to Work, Live and Visit 7 - 24
- Invitees:**  
Mark Shephard, Corporate Director Communities  
Satwant Pryce, Head of Regeneration, Development and Property  
Andrew Hobbs, Group Manager Streetworks  
Cllr Richard Young, Cabinet Member Communities
5. Forward Work Programme Update 25 - 38
  6. Urgent Items  
To consider any item(s) of business in respect of which notice has been given in accordance with Part 4 (paragraph 4) of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

Yours faithfully

**P A Jolley**

Corporate Director Operational and Partnership Services

Councillors:

SE Baldwin  
N Clarke  
P Davies  
RM Granville  
DG Howells  
A Hussain

Councillors

DRW Lewis  
DG Owen  
RL Penhale-Thomas  
RMI Shaw  
JC Spanswick  
RME Stirman

Councillors

G Thomas  
E Venables  
CA Webster  
JE Williams

# Agenda Item 3

## SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 - MONDAY, 17 JULY 2017

### MINUTES OF A MEETING OF THE SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 HELD IN COUNCIL CHAMBER, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON MONDAY, 17 JULY 2017 AT 3.40 PM

#### Present

Councillor JC Spanswick – Chairperson

SE Baldwin

N Clarke

P Davies

DG Howells

A Hussain

RL Penhale-  
Thomas

RMI Shaw

RME Stirman

G Thomas

E Venables

CA Webster

#### Apologies for Absence

DRW Lewis, DG Owen and JE Williams

#### Officers:

Sarah Daniel

Democratic Services Officer - Committees

Gail Jewell

Democratic Services Officer - Scrutiny

Gary Jones

Head of Democratic Services

Rachel Keepins

Democratic Services Officer - Scrutiny

#### 1. DECLARATIONS OF INTEREST

Councillor CA Webster declared a personal interest in agenda item 3 – Forward Work Programme Update as her son is in receipt of Direct Payments.

#### 2. FORWARD WORK PROGRAMME UPDATE

The Head of Democratic Services explained to Members that a report was presented to Council where it provided details of the new Scrutiny Committee Structure, Terms of Reference and its processes which was duly approved. He stated that the structure would enable greater focus on priority items and would allow Members to drill down further into topics and overall achieve more effective outcomes.

The Scrutiny Officer presented a report which detailed potential items for comment and prioritisation. She also asked Members to identify further items using the pre-determined criteria form which was attached to the report at Appendix A.

A Member indicated that they felt that under the heading of Process for Feedback in the report, there should have been a reference to each Subject Committee having the ability to make recommendations directly to Cabinet as well as Officers.

A Member highlighted when identifying any suggested topics for inclusion on the Forward Work Programme, the Committee focus on public needs. In response to this statement, the Scrutiny Officer explained that if members of the public had any concerns regarding a service provided by Bridgend County Borough Council or an issue affecting the community they were also able to suggest items for the Overview and Scrutiny Committee to discuss by completing and returning a Scrutiny Request Form found on the Scrutiny Website.

## SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 - MONDAY, 17 JULY 2017

Members requested that the Criteria Form be circulated to all Members of the Committee in word format for completion to assist scoping by Scrutiny Officers.

### Conclusions

Subsequent to the Committee's discussion Members determined the following in relation to the Overview and Scrutiny Forward Work Programme:

The items below have been highlighted by the Committee as priorities for the first set of meetings to be presented to the Corporate Overview and Scrutiny Committee for formal prioritisation.

### Waste

In addition to the specific requested information listed on the draft forward work programme, Members asked that the report include:

- What the current issues that residents are experiencing with the new Waste and Recycling Scheme since the new Kier Contract was rolled out in June 2017. How these issues are being addressed. What lessons have been learned?
- To explore the possibility of compiling the issues being raised through Member referrals
- To provide comparisons on like for like basis on how other Local Authorities manage their waste

Members further requested that the Chief Executive or Managing Director of Kier be invited to the meeting and recommended the webcasting of this topic due to the high public interest.

### Economic Prosperity of Bridgend County Borough

Members of the Committee wish to receive information on this topic as proposed in the Forward Work Programme.

### Developing Bridgend as a place to live, work and visit

Members of the Committee wish to receive information on this topic as proposed in the Forward Work Programme

### Town Centre Regeneration

In addition to the specific requested information listed on the draft forward work programme, Members asked that the report include:

- data and implications on the ageing population from the closure of public toilets in the Borough.

The Committee agreed to complete and return the criteria form for the following items for future consideration on the Scrutiny Forward Work Programmes:

### Empty Properties

### Road Safety

Awen Cultural Trust - Members agreed to wait until they receive a pre council briefing on Awen Cultural Trust before deciding if this is a potential item to consider.

### Autism

### Anti-Poverty Strategy

### Community Asset Transfer

**SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 - MONDAY, 17 JULY 2017**

3. CORPORATE PARENTING CHAMPION NOMINATION REPORT

The Scrutiny Officer presented a report to the Committee and asked for them to nominate one Member as its Corporate Parenting Champion to represent the Committee as an invitee to meetings of the Corporate Parenting Cabinet Committee.

RESOLVED: That Councillor CA Webster was nominated as the Corporate Parenting Champion.

4. NOMINATION TO THE PUBLIC SERVICE BOARD OVERVIEW AND SCRUTINY PANEL

The Scrutiny Officer presented a report to the Committee that asked them to nominate one Member to sit on the Public Service Board Overview and Scrutiny Panel.

RESOLVED: That Councillor RMI Shaw was nominated to sit on the Public Service Board Overview and Scrutiny Panel.

5. URGENT ITEMS

None

The meeting closed at 4.30 pm

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## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO THE SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3

13 SEPTEMBER 2017

#### REPORT OF THE CORPORATE DIRECTOR - COMMUNITIES

#### BRIDGEND AS A PLACE TO WORK, LIVE AND VISIT

#### 1. Purpose of Report

1.1 To set out for the attention of Scrutiny the following:

1. Developing Bridgend as a place to work, live and visit.
2. Information on tourism and events, street scene and cleansing the public realm.

#### 2. Connection to Corporate Improvement Objectives/Other Corporate Priorities

2.1 This report embraces all three of the Corporate objectives:

- **Supporting a successful economy**  
A successful, sustainable, and inclusive economy that will be supported by a skilful, ambitious workforce
- **Helping people to become more self-reliant**  
Individuals and families that will be more independent and less reliant on traditional Council services
- **Smarter use of resources**  
A Council that has lean, robust processes and a skilful workforce. A supported third/community sector with the opportunity to take on services that meet citizens' needs

#### 3. Background

3.1 The conditions presented by the reductions in the levels of officers and front line staff, as a consequence of recent budget cuts, present a very unique and unfamiliar environment, where the Council's ability to respond to and meet the public's and businesses' levels of expectation are challenged on a daily basis.

3.2 This report should be read in this context of significantly reduced resources and capacity, and the continued and ongoing pressures on the Communities Directorate revenue budget.

#### 4. Current Situation

##### Street Scene (Public Realm Cleaning)

- 4.1 The Cleaner Streets service has undergone significant change in recent years to update and modify working practices and to meet financial targets set as part of the Council's Medium Term Financial Strategy (MTFS).
- 4.2 The first review of street cleaning services took place in 2014 and formed part of the Communities Directorate response to reconciling the financial settlement at the time with the levels of service provision.
- 4.3 The review recognised the objectives detailed in the Corporate Plan at the time under Priority 1 – (Working Together to Develop the Local Economy) to maintain public services so far as was possible within the context of the review and the need to meet significant Directorate savings, clean streets and maintain vibrant public places.
- 4.4 The changes to the service which were implemented represented a significant redesign of the way in which resources were deployed on street cleaning duties. Every effort was taken to ensure the new operating model continued to deliver services with the minimum impact on street cleanliness.
- 4.5 The provision of street cleaning services in Bridgend prior to this review relied on the lengthsman approach to on-street litter picking. This model relied on street cleaning operatives working alone in an area to litter pick and provided little scope for responding to demand and prioritisation of work which resulted in resources being deployed into streets which did not necessarily have a litter issue, or a need to be visited regularly. This also isolated the operative and provided them with little in the way of support during the working day.
- 4.6 The new operational model moved away from the lengthsman system of litter picking and instead now operates on a team based approach where teams of litter pickers led by a team leader hold responsibility for cleansing an area.
- 4.7 Under this arrangement the County Borough has been divided into 5 operational areas, broadly speaking three areas to the south of the M4 and two to the north. In support of the area street cleaning teams, four additional Cleaner Street teams, comprising a team leader and operative, provide street cleaning support for principal roads and rapid response to litter and fly tipping hot spots across the County Borough. In broad terms two of these crews operate in the north and two to the south of the County Borough and report to the respective foreman for their area. This team based approach to street cleaning provides a more flexible deployment of the workforce and allows a targeted approach to litter picking. While teams have been allocated areas where they ordinarily would be deployed, the teams can now work flexibly and are able to be deployed to any area that needs resources allocated to it.
- 4.8 Street cleansing in the main town centres of Bridgend, Porthcawl and Maesteg continue to be undertaken by a street cleaning operative and a mechanical sweeper and driver, on a daily basis. The three main town centre service levels were not reduced with the new operational arrangement.
- 4.9 The County Borough is also serviced by a wet van, whose primary function is to clear graffiti and support other cleaning operations; three 7.5 Tonne road



sweepers pick up detritus and other road litter, these vehicles operate to a schedule. These vehicles operate on a demand lead priority basis, this element was not effected by the restructure.

- 4.10 All of the Council's street cleaning vehicles have been fitted with electronic systems which allow vehicle use to be monitored, this had led to improved deployment of the vehicles and fuel efficiency gains.
- 4.11 At the time of the review the existing fleet of street cleaning support vehicles, which were limited to carrying driver plus two operatives had reached the end of their leases and were replaced with more suitable vehicles capable of transporting the driver plus up to four operatives.
- 4.13 The overall reduction in staffing numbers was not solely concentrated on street cleaning operatives. This figure also included management posts, enforcement and monitoring officers alongside a small number of posts attached to other Street Works Services.
- 4.14 While every effort was made at the time to limit the requirement to revisit this new operating model in the short term, as a consequence of changes initiated by Valleys 2 Coast (V2C) to take street cleaning services undertaken on their behalf by the Council back under their direct control, it was necessary to carry out a further review of the service in the following year (2015/16). This review saw a further reduction in the numbers of street cleaning operatives to address the £100,000 budget shortfall following V2C's decision and consequential loss of income. In practical terms this meant a reduction of five Cleaner Streets operative posts, which amounted to one operative per area street cleaning team, reducing their numbers from a team leader plus four operatives, to a team leader plus three operatives.
- 4.15 At this time the opportunity was also taken to fully review the overtime practices within the service area. The overtime arrangements were significantly reduced and rationalised, again to ensure the service was operating within the allocated budget available for street cleaning. In total the street cleansing staffing complement has through the above changes changed from an initial total of 75 staff to a current complement of 44 staff.
- 4.16 **Appendix A** presents a series of indicators and information relating to the performance of the Cleaner Streets Service Area for consideration by the Committee included in this information are:
- Details of the Council's Cleanliness Indicator as a comparator against other Welsh Local Councils, as produced by Keep Wales Tidy;
  - The "Red Bag" tonnage, collected per cleaner street operative;
  - The number of fly tipping incidents reported in year;
  - The percentage of fly tipping incidents cleared within five working days.
  - Cleaner Streets 2016/17 L.E.A.M.S. (Local Environment Audit and Management System) STS - 005B

- 4.17 Key observations pertinent to the data include that there is a demonstrable increase in productivity in litter cleansing staff (Kg per operative) collected year on year. Also fly tipping incidents remain at a relatively constant level.
- 4.18 There are approximately 976 litter bins (232 floor mounted and 744 post mounted) across the County Borough. Bins do not have a specific emptying cycle or frequency teams rely on their knowledge of the areas they work and service the bins based on demand management principles or user requests. Typically a request for a bin to be emptied would be responded to within 24 hours dependant on resources available. Bins did not have a specific emptying schedule before review but frequency of emptying was higher due to former linesman presence. When significant events take place in the borough, extra litter picking and bin emptying will take place.
- 4.19 Town and Community Councils can and frequently do contribute towards reviewing the provision of bins in their area. When such requests are received details of the existing bin locations will be viewed from records of the area and the site will be inspected to identify any potential issues. Frequently the existing bin provision will be considered appropriate for the area, but with adjustment to the size or location of existing bins. Where additional or replacement bins are considered appropriate Town and Community Councils are able to contribute to the costs either fully or in part.
- 4.20 The 2017/18 net budget for Cleaner Streets is approximately £1.2 million. Of this staffing costs account for approximately £955,000 and transport costs £321,000. The remaining budget is accounted for across a range of budget heads such as depot and accommodation running costs, Personal Protective Equipment, consumables, etc alongside an income budget of £123,650 which mostly relates to internal re-charges (e.g car parks/ bus shelters).
- 4.21 The service has received approximately 200 referrals and Member requests in the past 12 months which have required detailed investigation. These may or may not have led to Cleaner Street intervention or removal of fly tipping. A number of these referrals would also include follow up correspondence where there is an ongoing issue.
- 4.22 Keep Wales Tidy is a Welsh campaign charity working in association with the Welsh Government and Welsh Local Councils to raise awareness of the environmental impact of littering, fly tipping, and dog fouling. The goal of the charity is to bring about behaviour change amongst those in our community, who through a lack of consideration for their environment and other residents, litter, fly tip or allow their dogs to foul public spaces. Bridgend County Borough Council works collaboratively with Keep Wales Tidy on any initiatives they introduce which assist or promotes achievement of this goal. This work includes working jointly on clean ups and anti-litter campaigns.
- 4.23 Regrettably there is currently no separately identified budget for education or promotion of anti-litter campaigns. Were such campaigns to be included as a work stream in the service area at this time, due to the severe budget restrictions on the Directorate and service area the costs would need to be met from cuts to other front line services.

## The Outlook for the Street Cleaning Service

- 4.24 The service is now at a tipping point where any further budget cuts will shift the balance of the service from one where litter is collected on a proactive basis by cleaner street operatives, to one where litter is primarily picked up on a reactive or demand led basis, with street cleaning operatives responding only to prioritised complaints, fly tipping and bin emptying.
- 4.25 In this scenario the Council will be at risk of falling short of its duties and the minimum statutory requirements laid down in the Environmental Protection Act and other relevant legislation.

## Street Scene (Public Toilet Provision)

- 4.26 As part of the Council's contribution to the public realm and service to the community it has provided a number of public toilets throughout the County Borough. Historically the Council serviced and maintained thirteen public conveniences in various parts of the Borough. Of these several were permanently staffed while others were cleaned and visited on a routine basis
- 4.27 As part of the Council's MTFs proposals, savings against the budget for the provision of public toilets were identified and proposals to achieve these savings were put to Cabinet for consideration at its meeting on the 16 June 2015, including a number of proposed closures. At this meeting Cabinet agreed to the proposals made and also elected to reinstate the previously suspended "Comfort Scheme" which had lost its funding from the Welsh Government as part of changes introduced to grant support from April 2014. The comfort scheme allows a grant to be paid (up to £500 per annum) for a local business to make their toilets available for use by the passing public.
- 4.28 A full list of that original toilet provision is provided below along with their current operational status:

Area	Location	Status
Cheapside	Bridgend	Operational
Bridgend Bus Station		Operational
Derwen Road		Closed
The Rhiw		Closed
Griffin Park	Porthcawl	Operational
John Street		Operational
Rest Bay Car Park		Operational
Grand Pavilion		Closed
Maesteg Bus Station	Maesteg	Operational
Blackmill Square	Blackmill Square	Closed
Pricetown Square	Pricetown Square	Closed
Kenfig Nature Reserve	Kenfig Nature Reserve	Operational when Building is open to the public
Pandy Road	Aberkenfig	Closed

- 4.29 A fourteenth facility, located in Pencoed Square, was transferred to the control of Pencoed Town Council. All facilities have been offered to relevant Town and Community Councils. Porthcawl town council is in the process of taking over the Rest Bay and Griffin Park conveniences.
- 4.30 The provision of public conveniences is currently a discretionary power; however, the Welsh Government has recently published its public health white paper which seeks to place certain new duties on Councils with regard to the provision of public conveniences, which are seen by the Welsh Government (WG) as a necessary service for public health. This will place added responsibility to ensure a suitable provision is in place be that a traditional public conveniences or those provided via a comfort scheme.

### **Street Scene (Green Spaces)**

- 4.31 Highway verge maintenance and open space management play an important part in setting the quality of the street scene. A key part of this is the way in which green spaces are managed and the frequency and extent of grass cutting partnered with the use of natural pollinators, shrubs and trees.
- 4.32 The cutting of open space grass is to all intents and purposes driven by aesthetic considerations. In extreme circumstances i.e. little or no cutting taking place, health and safety concerns may arise i.e. fire risk in dry summers. The cutting of grass adjacent to highways is driven more by safety considerations and the need to maintaining sight lines, vision splays etc., with aesthetics being a secondary consideration. There is no stipulation in highway legislation of minimum maintenance levels. The obligation is simply to implement a regime of maintenance. The level of maintenance adopted is, in principle, a decision for each individual Council.
- 4.33 As part of the Council's response to cuts in public service funding, a report was prepared and present to Cabinet on the 3 February 2015. Following a review of grass cutting arrangements, options for the future delivery of the service were presented to Cabinet for consideration at this meeting. The recommendations attached to this report and the levels of service associated with them, contributed approximately £132,000 of the £437,000 saving for financial year 2015/16 identified against the service area as detailed in the approved MTFs. The remainder of the saving was achieved through a management restructure, which saw a number of management posts removed from the establishment.
- 4.34 The levels of service adopted by Cabinet at this time are detailed in the table below:

<b>Type of Grass</b>	<b>Service Level 2014/15</b>	<b>Service Level 2015/16</b>
Urban Grass (Open Space)	9 cuts at three weekly intervals	7 cuts at four weekly intervals
	Ht of cut 25mm	Ht of cut 50mm
	Ht of grass prior to	Ht of grass prior to cutting

	cutting 100mm to 150mm	150mm to 200mm
Rural Grass (Highway Grass)	5 cuts at six weekly intervals	4 cuts at nine weekly intervals
	Ht of cut 50mm	Ht of cut 50mm
	Ht of grass prior to cutting 200mm +	Ht of grass prior to cutting 250mm +
The maintenance regime for all naturalized areas will be one early and one late season cut (2 cuts per season)		

4.35 The review included areas of open space and highway grass verges where a more 'relaxed' regime of maintenance was introduced i.e. 'meadow' and herbaceous regimes. Such areas can improve the biodiversity value and in particular benefited insect pollinators such as bees in the area. In addition areas were also sown with seed mixes to encourage displays of brightly colored annual flowers. As well as providing low cost aesthetically pleasing colorful displays of annual flowers, these features also provide sources of nectar and pollen for insect pollinators. Neither of the above regimes provided a zero cost option, as management practices and procedures are still required to ensure success and sustainability of both.

4.36 A down side to the selection of a lower level of service and reducing the grass cutting frequency has been longer grass between cuts, increased quantities of cut grass lying on surfaces, lower quality of cut surface, perceived negative impact on the street scene by some in the community. Grass cutting in open spaces is carried out at the above frequencies by a third party contractor (Total Ground Care Ltd). Council direct staff provide the grass cutting in Parks, playing fields and cemeteries. Some Town and Community Councils have elected to provide extra grass cuts to complement the frequency provided by the Council.

### **Tourism and Events**

4.37 The tourism sector is a significant part of the economy of Bridgend County Borough, accounting for total economic impact of £329m (4% increase on 2015), and in excess of 4,200 jobs (3.8% increase on 2015) according to the 2016 STEAM (Scarborough Tourism Economic Activity Monitor) report. This statistical model is used by many local authorities across the UK, to measure trends in the tourism economy. The DMP (Destination Management Plan) sets an annual target of 2% growth per annum so we have exceeded the target by 100%. To contextualise these figures, when the DMP was approved by Cabinet in 2013 the figures cited at the time were £268m and 4,100 jobs.

The DMP is focused on the following priorities:

- Product - Support the development of the tourism product
- Experience - Support the development of tourism infrastructure
- Profile - Raise the profile and attract more visitors to Bridgend County Borough

This follows the Welsh Government Visit Wales National Tourism Strategy, Partnership for Growth.

- 4.38 As a result of MTFs savings, the Council closed its entire Tourist Information Centres provision in 2014-15, and shifted to a digital model of providing tourism information, in line with consumer behaviours and preferences and the growth and popularity of user-generated information, such as TripAdvisor. This delivered a saving of £97,000 in premises and staff costs. The remodelling of this service delivered financial savings in relation to staffing and premises costs. The Bridgend Bites website and digital platforms became the primary means of communication with potential customers. A public relations contract was also put in place, with the aim of securing national media coverage. Further cuts of £65,000 were implemented in 2016-17, and non-staffing budgets were reduced by £21,000 in 2017-18. In total, this represents a 43.5% cut, and there is now only one full time officer working on tourism. This has necessitated a significant further shift in the Council's approach, for example, we are now far more reliant on the national campaigns run by Visit Wales, and to continuing collaboration with neighbouring authorities, to attract the travel trade and tourism operators. We can no longer run a Council-led events programme, and instead, effort is targeted on supporting and attracting events providers to deliver successful events in the County, and ensuring that the impact and safety of events is well managed.
- 4.39 The focus of our efforts and limited resources is on attracting events of national significance that will have a significant economic impact, rather than supporting community based, smaller scale events. Our success in attracting events of national significance this year resulted in us hosting the Urdd National Eisteddfod in Pencoed, Seniors Open Championship in Porthcawl and the Porthcawl Elvis Festival is due to take place in September. Together, these events are expected to attract approximately 205,000 visitors to the County Borough, generating approximately £18.7m of economic impact. In 2014 an estimated 43,000 people were in attendance at the Senior Open Championship in Porthcawl, generating an estimated economic impact of £2.16m. This figure includes £1.1m for the accommodation sector, £785,000 spent in shops and cafes and £275,000 spent by the event organisers on services in the local economy. In addition, the Media Equivalence Value from the comprehensive TV coverage for Porthcawl and Bridgend County was calculated at a further £5.2m.
- 4.40 We have also invested in bringing local tourism interests together, through the Coastal Partnership and Bridgend Tourism Association, to encourage joint working and local collaboration.
- 4.41 A key aspect of Destination Management is the delivery of capital projects to enhance the tourism offer. The Service already has a strong track record in this area, delivering property redevelopment, public realm, marine engineering and townscape heritage schemes in Bridgend, Maesteg and Porthcawl.
- 4.42 These schemes are transforming the environment in our major centres, acting as a catalyst for private investment and attracting new businesses. For example, in Bridgend, the multi-million pound redevelopment of the Cae Court boutique hotel and restaurant, and the former Victoria Inn, have increased the hospitality offer in

Bridgend town centre. JD Weatherspoon's has also opened a much needed family pub/restaurant in Maesteg.

- 4.43 The berths in the redeveloped Porthcawl Harbour were fully let on opening and the project has been a catalyst for the multi-million pound regeneration of the harbour quarter.

Porthcawl harbour – before:



Porthcawl harbour – after:



4.44 Investment in the harbour has acted as a catalyst for redevelopment and reopening of the landmark Jennings building, following the sale to a developer, with the benefit of a Townscape Heritage Initiative grant. This high quality regeneration scheme comprises 3 restaurants and 13 live work units. All three restaurants are local businesses, and this development has transformed the harbour quarter, drawing local residents and visitors from outside the area.

#### The Jennings



4.45 The Porthcawl submission under the Visit Wales EU Convergence 'Attractor Destinations' programme is one of only 3 regional projects from SE Wales, and 9 in total across Wales being developed for funding. The Porthcawl proposal comprises the Maritime Centre, led by Harbourside Community Interest Company, supported by infrastructure and redevelopment works to the strategically significant Rest Bay Café, and the harbour kiosk. The total investment is expected to be in excess of £7 million, building on the historic harbour quarter, and strengthening Porthcawl as a tourist resort, growing the



value of tourism in the economy and increasing employment and business opportunities.

- 4.46 The first Townscape Heritage Initiative scheme in Porthcawl is nearing completion, with work underway or completed on a variety of significant buildings in the historic harbour quarter of Porthcawl. As well as the Jennings, the buildings include the Customs House and Lookout Tower. The Customs House has been sold and will be brought into use alongside the Jennings.
- 4.47 A successful Coastal Communities Fund project has provided a new 4.5 km cycle route, enhancing the coastal path and associated visitor and business infrastructure from Rest Bay to Newton via the harbour quarter, and linking the beaches and the town centre. It was formally opened in April this year.
- 4.48 Capital funding proposals for Maesteg under the Welsh Government's (WG) Buildings for the Future European Regional Development Fund (ERDF) programme has been regionally endorsed as one of seven key regeneration projects in South East Wales. This is enabling us to implement the earlier feasibility study completed on Maesteg Town Hall, aiming to create a major cultural centre, increasing the number and diversity of uses in the building, and enhancing both its viability and the visitor experience. A bid for funding from Heritage Lottery Fund has also been submitted, to form the match-funding for the ERDF.
- 4.49 Alongside this, a Heritage Landscape Partnership programme has been developed for the coastal zone from Kenfig to Merthyr Mawr. This will improve the management of archaeological sites and maritime heritage sites, increase biodiversity, and result in an increased number and wider range of people being engaged with the management of landscape heritage of the 7 Bays.
- 4.50 The wider Porthcawl regeneration project at Salt Lake and Sandy Bay which includes a key site set aside for leisure development, and promenade linking Nottage to Rest Bay, has had to be reconsidered, due to changes in market conditions, in particular the shrinking of the 'superstore' market. However, developing Porthcawl as a premier tourist through this project remains a key priority for the Council.

## **5. Effect upon Policy Framework and Procedure Rules**

- 5.1 There are no effects on the Policy Framework and Procedure Rules.

## **6. Equality Impact Assessment**

- 6.1 There is no impact on specific equality groups as a consequence of this report.

## **7. Financial Implications**

- 7.1 In total the savings identified to date as part of the Council's MTFs have reduced the Other Cleaning service area budget by **£223,000** (£23,000 in particular against overtime). In addition to this further changes to account for the actions of V2C and their decision to take back in-house street cleaning services for their estates further reduced the budget by **£100,000**.

- 7.2 A budget reduction of **£50,000** was identified to the provision of public toilets during 2014/15 and in 2015/16 a further **£50,000** saving was set against the service as part of the directorates' response to make savings approved in the MTFS.
- 7.3 As part of the Council's MTFS the Greener Spaces Service Area introduced changes to the resource levels and operational practices in 2015-16 of **£437,000**.
- 7.4 In 2010, there were 11 staff working exclusively on tourism in Bridgend. This is now reduced to just one. Since 2014-15, cuts of **£183,000** have been made. By carefully prioritising of resources, innovative practice and embracing new opportunities brought about by technological change, the Council is still able to have an influence in this area, and harness the County's natural assets to provide economic value and jobs for local people. The national tourism data would suggest that we are being successful in this, and the sector has continued to grow in Bridgend. However, the service is now running at the minimum level possible, to maintain a meaningful presence. Further financial savings can only be realistically achieved by withdrawing from this sector altogether.

## **8. Recommendation**

- 8.1 Overview and Scrutiny Committee are asked to note the contents of the report and, if appropriate, comment on the outcomes to date.

**Mark Shephard**  
**CORPORATE DIRECTOR - COMMUNITIES**

Contact Officer: Andrew Hobbs, Group Manager Street Works  
Telephone No: 01656 643416  
E-mail: [Andrew.Hobbs@bridgend.gov.uk](mailto:Andrew.Hobbs@bridgend.gov.uk)

## **Background Documents**

None.

## Appendix A

### Cleanliness Index Results for 2015/16

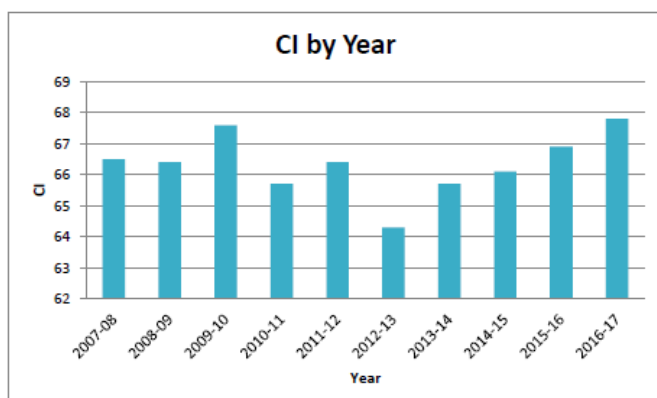
Appendix 3: Headline Local Authority Results 2015-16

Local Authority	CI Score	% of Streets B and Above
Anglesey	70	95.4
Blaenau Gwent	62.1	88.3
Bridgend	66.9	96.7
Caerphilly	66.1	95.9
Cardiff	66.4	94.7
Carmarthenshire	66.7	94.4
Ceredigion	75.8	99.3
Conwy	70.6	94.0
Denbighshire	66.7	94.6
Flintshire	69.8	95.9
Gwynedd	71.7	96.5
Merthyr Tydfil	67.5	97.5
Monmouthshire	69.1	97.9
Neath Port Talbot	67.1	96.6
Newport	65.8	90.3
Pembrokeshire	73.0	98.5
Powys	67.1	97.3
Rhondda Cynon Taf	66.8	98.0
Swansea	68.0	97.5
Torfaen	68.2	98.0
Vale of Glamorgan	69.6	95.1
Wrexham	71.1	97.0

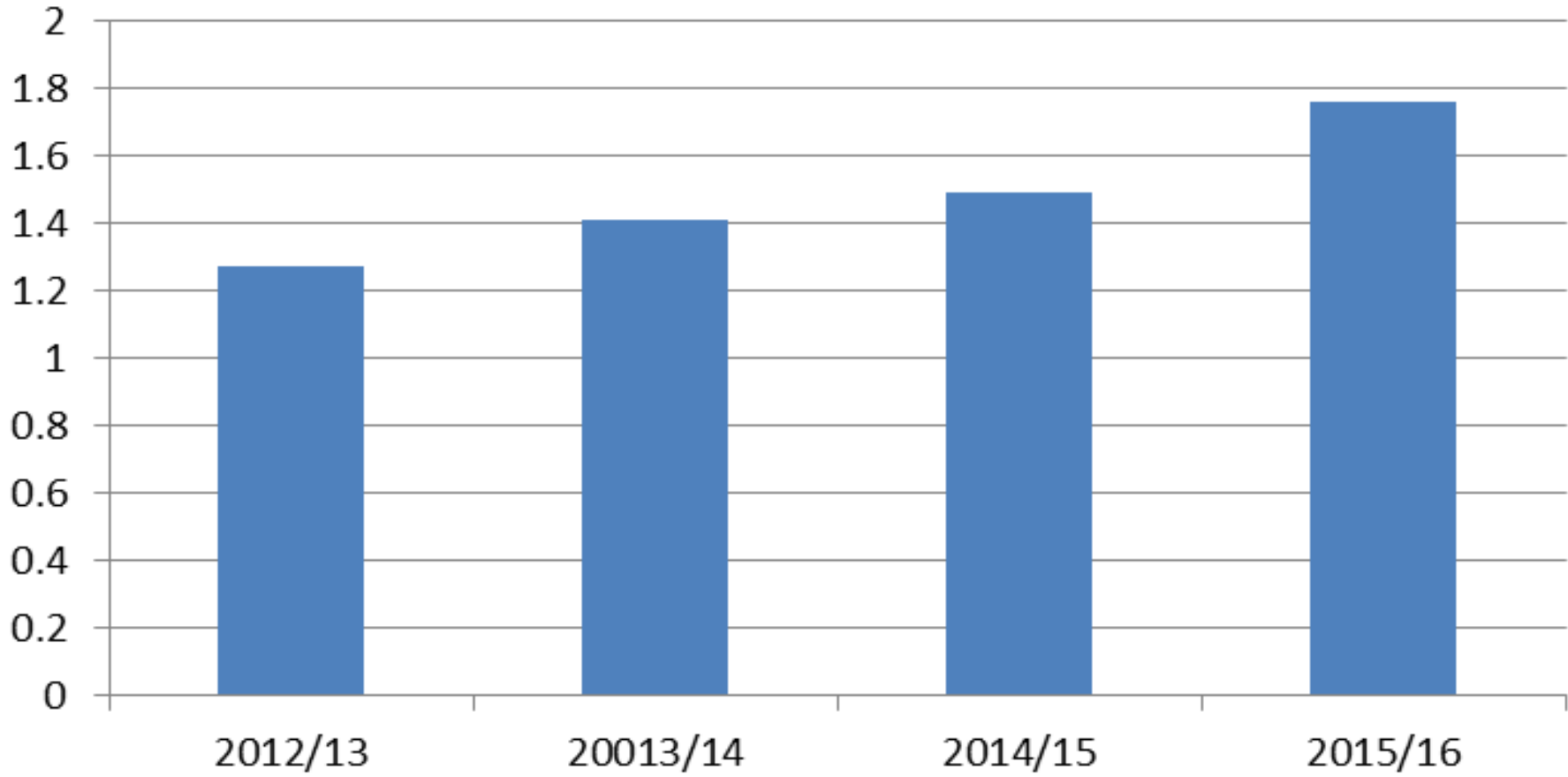
The Cleanliness Indicator (CI) achieved by Bridgend for the survey in 2016/17 was 67.8. This is below the CI recorded across Wales in 2015/16 but above the CI of 66.9 recorded for Bridgend in the corresponding survey last year.. Of the 239 streets visited in the course of this survey, 98.7% were Grade B or above. This is above both the current all Wales figure of 95.9% and Bridgend's figure of 96.7% recorded in 2015/16.

### BCBC comparison year on year is indicated below:-

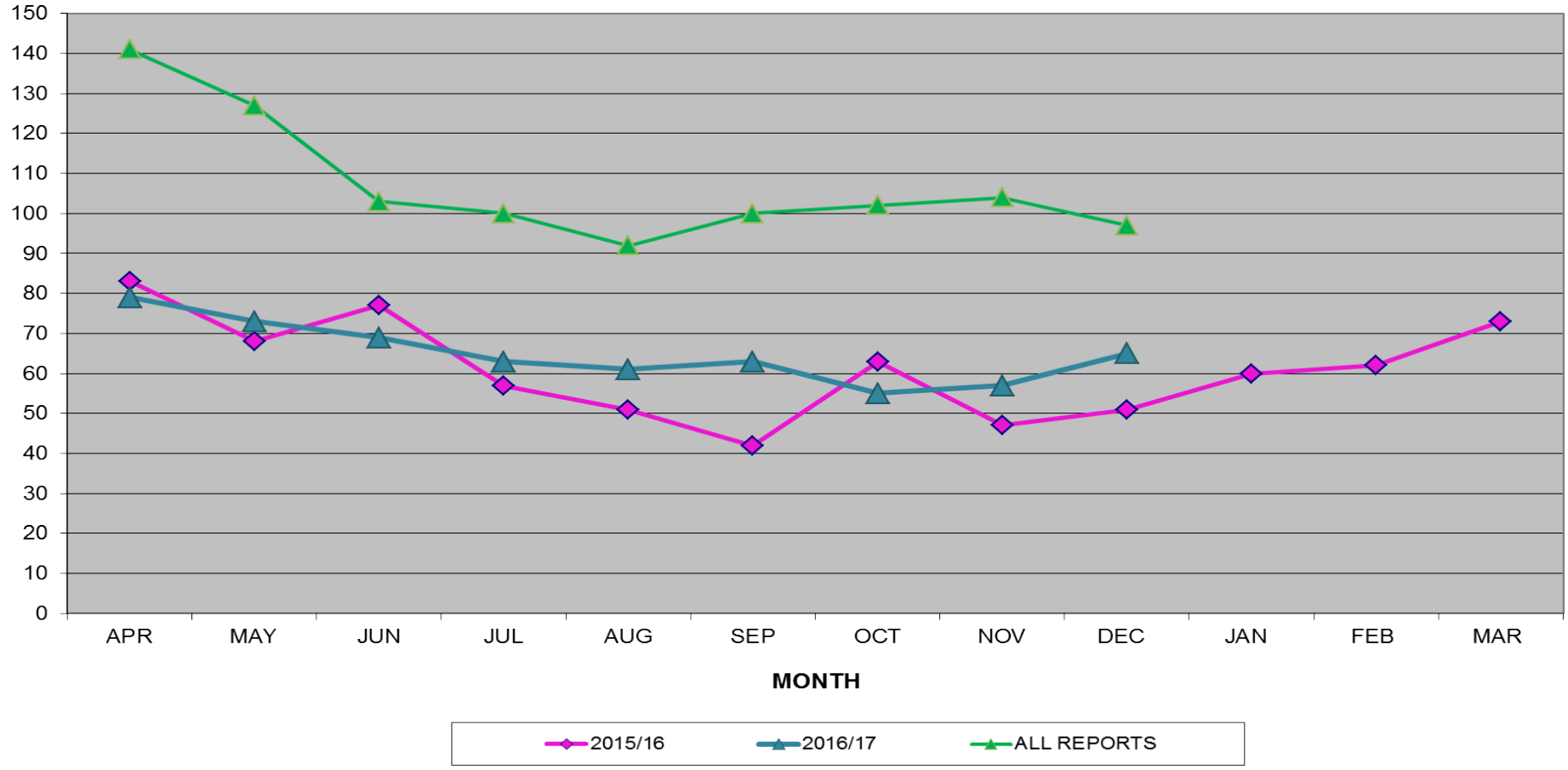
Figure 8: Cleanliness Indicator by Year



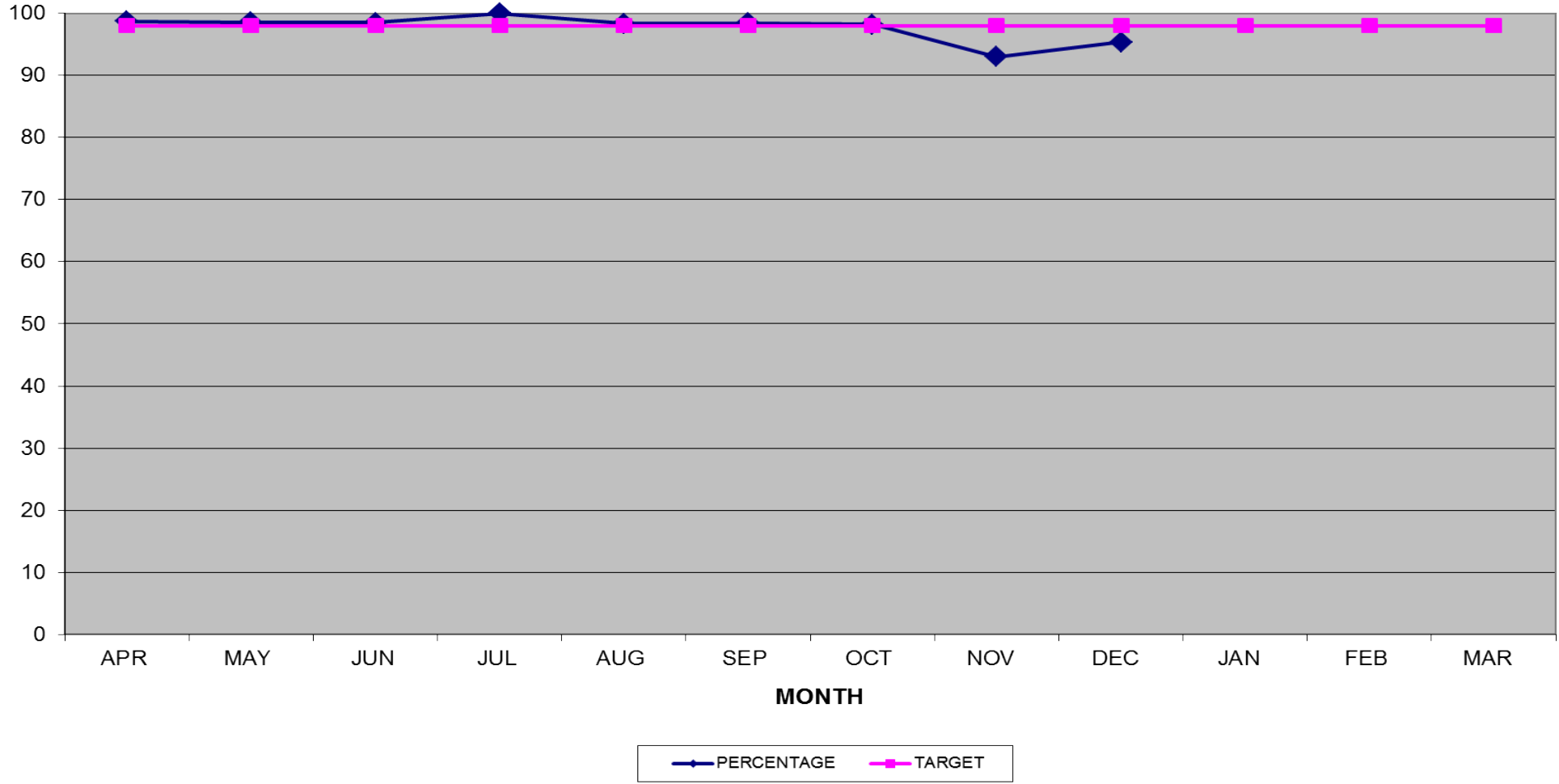
### Litter Tonnes per Cleansing Operative (Mth Ave)



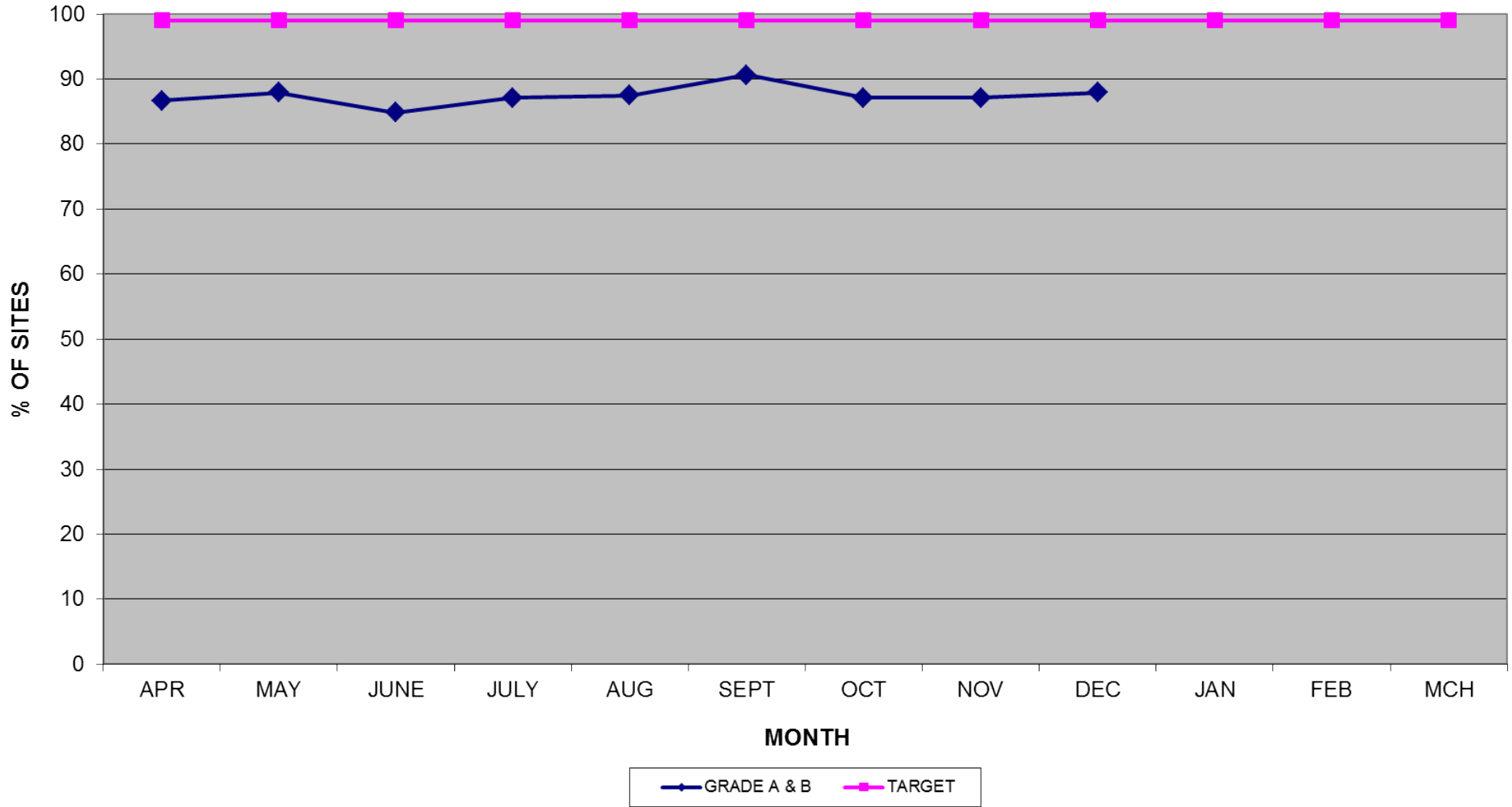
### FLY TIPPING 2016/17 NUMBER OF INCIDENTS REPORTED



### FLY TIPPING 2016/17 % OF INCIDENTS CLEARED WITHIN 5 DAYS STS-003



### OTHER CLEANING 2016/17 L.E.A.M.S.STS - 005B



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## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO THE SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3

13 SEPTEMBER 2017

### REPORT OF THE CORPORATE DIRECTOR – OPERATIONAL AND PARTNERSHIP SERVICES

#### FORWARD WORK PROGRAMME UPDATE

#### 1. Purpose of the Report

- a) To present the items prioritised by the Corporate Overview and Scrutiny Committee including the next item delegated to this Subject Overview and Scrutiny Committee;
- b) To present the Committee with a list of further potential items for comment and prioritisation;
- c) To ask the Committee to identify any further items for consideration using the pre-determined criteria form.

#### 2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

- 2.1 The key improvement objectives identified in the Corporate Plan 2016–2020 have been embodied in the Overview & Scrutiny Forward Work Programmes. The Corporate Improvement Objectives were adopted by Council on 1 March 2017 and formally set out the improvement objectives that the Council will seek to implement between 2016 and 2020. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

#### 3. Background

- 3.1 Under the terms of Bridgend County Borough Council's Constitution, each Overview and Scrutiny Committee must publish a Forward Work Programme (FWP) as far as it is known.
- 3.2 An effective FWP will identify the issues that the Committee wishes to focus on during the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted; i.e. will the Committee be undertaking a policy review/ development role ("Overview") or performance management approach ("Scrutiny").

Feedback

- 3.3 All conclusions made at Subject Overview and Scrutiny Committee (SOSC) meetings, as well as recommendations and requests for information should be

responded to by Officers, to ensure that there are clear outcomes from each topic investigated.

- 3.4 These will then be presented to the relevant Scrutiny Committee at their next meeting to ensure that they have had a response.
- 3.5 When each topic has been considered and the Committee is satisfied with the outcome, the SOSC will then present their findings to the Corporate Overview and Scrutiny Committee (COSC) who will determine whether to remove the item from the FWP or to re-add for further prioritisation at a future date.
- 3.6 The FWPs will remain flexible and will be revisited at each COSC meeting with input from each SOSC and any information gathered from FWP meetings with Corporate Directors and Cabinet.

#### **4. Current Situation / Proposal**

- 4.1 Attached at **Appendix A** is the overall FWP which includes the topics prioritised by the COSC for the next set of SOSCs in Table 1, as well as a list of topics that were deemed important for future prioritisation at Table 2. This list has been compiled from suggested items from each of the SOSCs at previous meetings as well as the Corporate Overview and Scrutiny Committee. It also includes information proposed from Corporate Directors, detail from research undertaken by Scrutiny Officers and information from FWP Development meetings between the Scrutiny Chairs and Cabinet.
- 4.2 The Committee is asked to first consider the next topic they have been allocated by the COSC in Table 1 and determine what further detail they would like the report to contain, what questions they wish Officers to address and if there are any further invitees they wish to attend for this meeting to assist Members in their investigation.
- 4.3 The Committee is also asked to then prioritise up to six items from the list in Table 2 to present to the Corporate Overview and Scrutiny Committee for formal prioritisation and designation to each Subject Overview and Scrutiny Committee for the next set of meetings. As part of this, Members are asked to also consider the completed criteria forms attached at **Appendix B** that have been put forward by individual Members of the Committee and determine whether they wish to agree to add these proposed items to the FWP.

#### Corporate Parenting

- 4.4 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent', therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.

- 4.5 In this role, it is suggested that Members consider how each item they consider affects children in care and care leavers, and in what way can the Committee assist in these areas.
- 4.6 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

#### Identification of Further Items

- 4.7 The Committee are reminded of the Criteria form which Members can use to propose further items for the FWP which the Committee can then consider for prioritisation at a future meeting. The Criteria Form emphasises the need to consider issues such as impact, risk, performance, budget and community perception when identifying topics for investigation and to ensure a strategic responsibility for Scrutiny and that its work benefits the organisation.

### **5. Effect upon Policy Framework & Procedure Rules**

- 5.1 The work of the Overview & Scrutiny Committees relates to the review and development of plans, policy or strategy that form part of the Council's Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend. Any changes to the structure of the Scrutiny Committees and the procedures relating to them would require the Bridgend County Borough Council constitution to be updated.

### **6. Equality Impact Assessment**

- 6.1 There are no equality implications attached to this report.

### **7. Financial Implications**

- 7.1 There are no financial implications attached to this report.

### **8. Recommendations**

- 8.1 The Committee is recommended to:
- (i) Identify any additional information to be provided under the next item delegated to them in the FWP as well as any further invitees they wish to attend to assist Members in their investigation;
  - (ii) Identify any further detail for inclusion on other items in the overall FWP at Table 2 to include specific information required on each item and invitees to be invited to attend;
  - (iii) Prioritise up to six items from the FWP to present to the Corporate Overview and Scrutiny Committee for formal prioritisation and designation back to the Subject Overview and Scrutiny Committees;

- (iv) Identify suitable items for Webcasting from the overall Forward Work Programme;
- (v) Agree to use the criteria form for any additional items for future consideration on the Scrutiny Forward Work Programmes.

**PA Jolley**  
**Corporate Director - Operational and Partnership Services**

**Contact Officer:** Scrutiny Unit

**Telephone:** (01656) 643695

**E-mail:** [Scrutiny@bridgend.gov.uk](mailto:Scrutiny@bridgend.gov.uk)

**Postal Address** Bridgend County Borough Council,  
Civic Offices,  
Angel Street,  
Bridgend.  
CF31 4WB

**Background documents**

None.

Table 1

The following items were previously prioritised by the Subject OVS Committees and considered by Corporate at its last meeting where the top three items were scheduled in for the next round of meetings:

Date	Subject Committee	Item	Specific Information to request	Rationale for prioritisation	Proposed date	Suggested Invitees	Prioritised by Committees
09-Oct-17	SOSC 2	Child and Adolescent Mental Health Service (CAMHS)	<ul style="list-style-type: none"> <li>Monitoring the training being undertaken by professionals and volunteers to support and identify children and young people with mental health issues.</li> <li>Links with the Youth Offending Service – where these have ceased due to staffing issues, how there is a continued communication and joint up working between CAMHS and the YOS.</li> </ul> <p>Links to transitional services and Adult Mental Health. Looking at how services were working together in cases where there is a direct impact from Adult Mental Health on children, such as parental alcohol or substance misuse or domestic abuse where children are involved.</p> <p>Data on what services are being offered and provided by schools.</p>		<p>SOSC 1 - End of 2017/beginning of 2018</p> <p>SOSC 2 - Priority in next set of meetings</p>	<p>Sue Cooper, Corporate Director – Social Services and Wellbeing;</p> <p>Lindsay Harvey, Corporate Director - Education and Family Support (Interim);</p> <p>Clr Phil White, Cabinet Member – Social Services and Early Help;</p> <p>Clr Charles Smith, Cabinet Member for Education and Regeneration;</p> <p>Laura Kinsey, Head of Children’s Social Care;</p> <p>Jacqui Davies, Head of Adult Social Care</p> <p>Nicola Echanis, Head of Education and Family Support;</p> <p>NHS representative.</p>	SOSC 2

25-Oct-17	SOSC 3	Waste	<p>New Waste scheme</p> <p>Why scheme was not rolled out over a number of months</p> <p>AHP Waste bags – what is being done to address dignity issue?</p> <p>Road sizes – what is being done about streets and residences that the waste trucks aren't able to access?</p> <p>Residential homes – what assistance and advice have they been given in how they respond to the new scheme?</p> <p>To explore the possibility of compiling the issues being raised through Member referrals</p> <p>To provide comparisons on like for like basis on how other Local Authorities manage their waste</p> <p>How are the collection routes planned out by Kier and where is the customer service centre located?</p> <p>How was the 3 months expected disruption time accepted by the Council?</p>	Council agreed that Waste would be looked at by Scrutiny as a priority due to issues being experienced under the new scheme.	October Members proposed that the item wait until after the bedding in period.	Mark Shepherd, Corporate Director Communities; Cllr Richard Young, Cabinet Member – Communities Zak Shell, Head of Streetscene; Satwant Pryce, Head of Regeneration, Development and Property Services. Kier Representative	Council SOSC 1 SOSC 3 SOSC 2
06-Nov-17	SOSC 1	Residential Remodelling - Children's	Appraisal of the options and proposed new model for children's residential provision and use of therapeutic interventions. (Pre decision item)	Pre decision Scrutiny item - November 2017 prior to going to Cabinet		Susan Cooper, Corporate Director, Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Laura Kinsey, Head of Children's Social Care; Pete Tyson, Group Manager – Commissioning; Lauren North, Commissioning and Contract Management Officer; Natalie Silcox, Group Manager Childrens Regulated Services. Karen?	SOSC 1 SOSC 2

## The following items were deemed important for future prioritisation:

Item	Specific Information to request	Rationale for prioritisation	Proposed date	Suggested Invitees
Schools Strategic Review	Post-16 Education – proposals being consulted upon to include the relationships between secondary schools and colleges	Scrutiny to act as consultee – vital to have Scrutiny input into any	10 January 2017	Lindsay Harvey, Interim Corporate Director - Education and Family Support;
School Standards Report 17-18	Annual school performance report from CSC	Annual school performance results form the basis of monitoring of schools which is a primary responsibility of Scrutiny.	Proposed to receive late January/early February once the school results have been formally published.	Lindsay Harvey, Interim Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Mandy Paish, CSC Senior Challenge Advisor; Mike Glavin, Managing Director CSC
Advocacy Services for Children and Adults	To include information on: <ul style="list-style-type: none"> <li>• The outcome from the Advocacy Pilot Scheme</li> <li>• The current system</li> <li>• Social Services &amp; Wellbeing Act</li> <li>• Regional Children Services advocacy</li> <li>• Adult Services – Golden Thread Project</li> </ul>			Susan Cooper, Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care; Laura Kinsey, Head of Children’s Social Care; Richard Jones?
Town Centre Regeneration	To provide members with information on the following responsibilities of the Council and how these are managed and can be developed with reduced resources <ul style="list-style-type: none"> <li>• Car parking review –</li> <li>• Residents Parking</li> <li>• Inconsiderate parking in the Borough</li> <li>• Parking outside schools</li> <li>• Pedestrianisation</li> <li>• Business Rates</li> <li>• Empty Properties</li> <li>• Strategic Building Investment</li> <li>• Closure of Public Toilets - Borough wide</li> <li>• Disabled facilities</li> </ul>			Mark Shephard, Corporate Director Communities Zak Shell, Head of Streetscene Satwant Pryce, Head of Regeneration

Prevention and Wellbeing and Local Community Coordination	<p>To include information about the number of different initiatives that are available within the community as an alternative to statutory services.</p> <p>LCC projects to be referenced under a heading for each area – Ogmore, Llynfi and Garw Valleys – to ensure ease of reference to what projects are being carried out where.</p>		Proposed date February 2018	Susan Cooper Corporate Director Social Services and Wellbeing; Relevant Cabinet Member; Jacqueline Davies, Head of Adult Social Care; Andrew Thomas, Group Manager – Prevention and Wellbeing.
The Economic Prosperity of Bridgend County Borough	To include areas such as City Deal, Economic Development, Worklessness Programmes, EU Funding for Skills		<p>SOSC 3 - prioritised for next set of meetings</p> <p>SOSC 1 - proposed waiting until the detail of the Revenue Support Grant are known before this item is considered</p>	Mark Shepherd, Corporate Director Communities; Cllr Richard Young, Cabinet Member – Communities; Satwant Pryce, Head of Regeneration, Development and Property Services; Representative tbc from Bridgend College; Representative tbc from Bridgend Business Forum.
Safeguarding	<p>To include Safeguarding activity in both Children and Adult Services.</p> <p>To also cover:</p> <ul style="list-style-type: none"> <li>• Regional Safeguarding Boards</li> <li>• Bridgend Corporate Safeguarding Policy</li> <li>• CSE</li> <li>• DOLS</li> </ul> <p>To evidence how the two services are working together and the impact on the LAC population.</p> <p>Report to provide statistical data in relation to service demands and evidence how quickly and effectively the services are acting to those needs.</p> <p>To receive the outcome of the in depth analysis which was currently being undertaken within the Council.</p>	Members stressed that this subject must be considered by Scrutiny on their FWP as is a huge responsibility of the Authority and Scrutiny must ensure the work being undertaken to protect some of the most vulnerable people is effective and achieving outcomes.		Susan Cooper Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care; Laura Kinsey, Head of Children’s Social Care; Elizabeth Walton James, Group Manager Safeguarding and Quality Assurance
Dementia Care	<ul style="list-style-type: none"> <li>• Include accurate and up to date figures on the people diagnosed with dementia in Bridgend County Borough for comparison with the number of people predicted to be living with dementia;</li> <li>• Provide Members with the information which can be found on the Local GP Dementia Register which highlights prevalence of dementia by area throughout the borough and type of dementia. The Panel recommend that these statistics are presented on a map diagram for ease of reference. If possible, Members wish that this data be elaborated upon to include age, and whether the numbers show if diagnosis was received prior to moving into the borough;</li> <li>• Provide an update on the review of joint intentions with health and the third sector and include information regarding the production of a dementia strategy and delivery plan - stating milestones, target dates and responsible officers</li> </ul>		Members proposed that this be considered after Members have received Dementia Care Training in September/October	Susan Cooper Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care.



	<p>...milestones, target dates and responsible officers.</p> <ul style="list-style-type: none"> <li>• Provide an update on existing discussions with nursing care providers in relation to the development of nursing residential care places for people with dementia;</li> </ul> <p>Include facts and figures on people with dementia living in Cardiff as well as Neath Port Talbot and Swansea for comparison to Bridgend.</p> <p>Comparisons with other LAs such as Maesteg and the Vale on dementia awareness training to consider how successful the Authority has been in making Bridgend Dementia friendly.</p>			
Residential Remodelling - Extra Care Housing Schemes	<p>Information on the Extra Care Housing Schemes. To include the following:</p> <ul style="list-style-type: none"> <li>• The purpose/model</li> <li>• Changes to residential care</li> <li>• Communication strategy</li> </ul> <p>Possible site visit to extra care housing scheme and new site once work has begun.</p>			<p>Susan Cooper, Corporate Director Social Services and Wellbeing;            Cllr Phil White, Cabinet Member – Social Services and Early Help;            Jacqueline Davies, Head of Adult Social Care;            Carmel Donovan, Group Manager Integrated Community Services;            Representative from Linc.</p>

**The following items for briefing sessions or pre-Council briefing**

Item	Specific Information to request
Overview of Direct Payment Scheme	<p>To update Members on the Direct Payments Process.</p> <p>How outcomes for individuals are being identified and monitored.</p> <p>What activities are being requested by individuals to enable them to achieve their personal outcomes.</p> <p>How the Direct Payments system is being monitored.</p> <p>To include clarification and further details on the exact costs of commissioning the IPC.</p>
Social Services Commissioning Strategy	<p>To include information on what work has taken place following the Social Services and Wellbeing Act population assessment.</p> <p>To also cover the following:</p> <ul style="list-style-type: none"> <li>• Regional Annual Plan</li> <li>• Bridgend Social Services Commissioning Strategy</li> </ul>
Western Bay Regional Report	<p>Update on situation and way forward with WB and Regional Working?</p>

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Potential items proposed for the Forward Work Programme - questions to consider	
Proposed Item	Community Asset Transfer process
Is this item within the remit of the Committee?	Yes
Is it a Corporate Priority?	?
Is it a public interest item?	Yes
What are the questions that need answering?	How many CAT's have been completed. How many are in process and at what stages. What finance is remaining from the initial £1 million capital allocated several years ago to help improve community buildings and sports pavilions. What has been spent to date and on what.
<b>Then:</b>	
What is the expected outcome from receiving the item?	Understand whether there is appetite for the CAT process amongst the local communities. Is the process fair if one community has an active local group to progress a CAT, yet another community many not have an active group and hence lose out through no fault of their own. The result = an unequal distribution of facilities across BCBC.
What can be achieved?	Better distribution of funding to help improve local sports buildings and community buildings, regardless of local volunteers and more based upon the need of the building
What impact can Members have on this area?	Achieve the above and help to ensure that the capital funds are allocated according to need of a building and not on which communities are more organised than others.
What information should be reported to the Committee? I.e. data, case studies, examples of outcomes, challenges etc.	Need to have comparison data from other authorities along with examples of what has worked and not worked. Case study of some CAT's in BCBC and the recipient group should be invited to attend to give evidence. Need to discuss and challenge whether the process is fit for the future and should it continue in its present form. Data required on condition of all BCBC sports pavilions and

	community buildings to have an understanding of the scale of the problem.
How should information be presented at the meeting? I.e. PowerPoint/Prezi presentation, audio/visual formats, photos, graphics, charts, maps etc.	Photos, chart / map showing locations of facilities in BCBC. Identify conditions of buildings through a RAG status on the map.
Who should be invited to contribute to achieve a representative picture? I.e. front line staff, users, carers, young people, representatives from partner organisations, business representatives etc.	Community Groups who have been through the CAT process. CAT officer if we still have one. Sports club reps who may be in need of improved buildings / facilities but do not have the capacity to consider entering into a CAT agreement.
Is the item particularly suitable for webcasting?	Yes

Potential items proposed for the Forward Work Programme - questions to consider	
Proposed Item	Tackling Empty Properties (Residential and Commercial)
Is this item within the remit of the Committee?	Yes
Is it a Corporate Priority?	Yes
Is it a public interest item?	Yes
What are the questions that need answering?	<p>How effective has this council been on bringing back into use empty properties over the last five years?</p> <p>Does this council have the appropriate policies and process in place to fully utilise the powers that we already have to tackle empty homes?</p> <p>What are the levels of empty homes across Bridgend?</p> <p>What is the potential loss of council tax receipts due to empty homes?</p>
<b>Then:</b>	
What is the expected outcome from receiving the item?	The council has a full understanding of the powers and duties it has in tackling empty properties.
What can be achieved?	<p>Increased council tax income</p> <p>More residential properties brought back into use</p> <p>Reduction in homelessness</p> <p>Reduction in the use of temporary accommodation</p>
What impact can Members have on this area?	Impact on policy change
What information should be reported to the Committee? I.e. data, case studies, examples of outcomes, challenges etc.	<p>Data on levels of empty properties and homes and how long</p> <p>Examples of case studies from Bridgend CBC</p> <p>Good practice from across wales</p> <p>Welsh Government policy</p>

How should information be presented at the meeting? I.e. PowerPoint/Prezi presentation, audio/visual formats, photos, graphics, charts, maps etc.	Power point Photos Data sets
Who should be invited to contribute to achieve a representative picture? I.e. front line staff, users, carers, young people, representatives from partner organisations, business representatives etc.	Welsh government Front line staff Service area heads
Is the item particularly suitable for webcasting?	yes